



Central Bank of The United Arab Emirates

UAE FUNDS TRANSFER SYSTEM

Pension Contribution File

Document Code - UAEFTS-AUX999 - Version 2017-001

Published: 31st December 2016



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2. Document Overview

This document provides the file format and processing for pension contributions file for UAE nationals under the employ of Public/Private Sector Entities using UAEFTS.

The file formats discussed are the standard CB102/CB103 files used in UAEFTS for customer credit transactions, extended to facilitate the processing of

- a) Pension Contributions - Normal
- b) Pension Contributions - Adjustments
- c) Pension Contributions - Arrears
- d) Pension Contributions - Service Purchase
- e) Pension Contributions - Penalties for Late Payments.



3. File Naming Convention

3.1.1. Generic Nomenclature

Identifier	Description
F	Message Format C: CBUAE S: SWIFT
NNN	Message ID
OOO	3 digit code of the Originator of the Message
RRR	3 digit code of the Receiver of the Message
SSSSSS	Any internal reference from the bank. But it has to be a fixed length of 6 bytes
YYMMDD	Date
HHMMSS	Time
MMYYMMDDSSSSSSSS	UAEFTS Unique Id
UUUJXX	UUUU → User Id XX → Fixed String
MMMMMM	Sequence number of the individual credit affixed by the sender of the message.
L	Language A → Arabic E → English

3.1.2. From Originating Participants

3.1.2.1. Message File

Prefix	L FNNNOOSSSSSSSYMMDDHHMMSS
Extension	.FTS

3.2. Usage Types

There is a range of usage types that can occur in the various files that will be processed / provided, which are as follows:



Type	Description	Values and Meaning
M	Mandatory	The information for this field is mandatory and should always be present.
C	Conditional	The information for such fields is conditional. Provision of data in this field is conditional upon the values provided in other fields.
O	Optional	The information for this field is optional and may be present to add clarity to the message if required.
G	Generated by UAEFTS	The information for this field is generated/populated by UAEFTS.

3.3. Generic Data Types

There is a range of data types that can occur in the various files that will be processed / provided, which, unless otherwise stated are specified to be ASCII characters; these are as follows:

Type	Description	Values and Meaning
A	Alphabetic	The alphabetic characters are the upper case letters A through Z; the lower case letters a through z, and the blank (space) character. When lower case letters are used, they will be interpreted to have the same meaning as their respective upper case letters, e.g., no distinction will be made between the upper case letter A and the lower case letter a.
AN	Alphanumeric	Comprise any of the characters specified as type A or Type N.
B	Blank	The blank character is defined in ASCII with the hexadecimal value '20'
N	Numeric	The numeric characters are the numbers zero (0) through nine (9).



Type	Description	Values and Meaning
D	Date	Format must be YYMMDD or as stated for the individual field in the record
F	Fixed Information	Fixed value as specified in this document either at the field level or cross-referenced to appendix

3.4. General note on files

- ✚ Duplicate file names are not allowed.
- ✚ All file contents will be ASCII, unless they contain Arabic characters in which case the file must have been saved with UNICODE encoding.
- ✚ Record formats will be "COMMA SEPARATED VALUES" (CSV) for CBUAE format. Participants opting for SWIFT format messages will be guided by restrictions imposed on SWIFT message as indicated in this document.
- ✚ Each record must be terminated by a CRLF (Carriage-Return & Line-Feed) for CBUAE format. Participants opting for SWIFT format messages will be guided by restrictions imposed on SWIFT message as indicated in this document.
- ✚ Files that do not comply with the formatting standards as will be published will be rejected in its entirety.



4. Pension Contribution File

The pension contribution file shall be akin to a CB102/CB103 file which supports multiple/single customer credit transfers.

4.1. GPSSA Employer & Employee Identification

4.1.1. Employer Identification

The Employer/Company from which pension contributions are expected by GPSSA is identified by a 13 digit alpha-numeric.

The composition of the employer identification is as below

A	E	N	N	N	N	N	N	N	N	N	N	N
---	---	---	---	---	---	---	---	---	---	---	---	---

The number provided by GPSSA will need to be formatted as ZERO-LEFT-PADDED string of 11 and pre-fixed with "AE"

In the example below the employer Id provided by GPSSA is 122

A	E	0	0	0	0	0	0	0	0	1	2	2
---	---	---	---	---	---	---	---	---	---	---	---	---

4.1.2. Employee Identification

The Employee Id is derived from the Emirates ID card issued by the Emirates Identification Authority.

The composition of the employee identification is as below

N	N	N	Y	Y	Y	Y	C	C	C	C	C	C	S
---	---	---	---	---	---	---	---	---	---	---	---	---	---

In the example below the EIDA number for an employee is as depicted:



The employee id to be propagated for GPSSA is as below

7	8	4	1	9	6	5	3	8	1	7	2	9	3	1
---	---	---	---	---	---	---	---	---	---	---	---	---	---	---



4.1.3. Employee Account Number

The employee account with GPSSA also needs to be propagated. As GPSSA is not a financial institution, an IBAN cannot be issued but an account number closely resembling the IBAN can be used. This 23 long alpha-numeric string is also derived from the EIDA number provided to the individual.

The composition of the employee account number is as below

A	E	0	0	8	5	1	0	7	8	4	Y	Y	Y	Y	C	C	C	C	C	C	C	S
---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---

In the example below the EIDA number for an employee is as depicted:

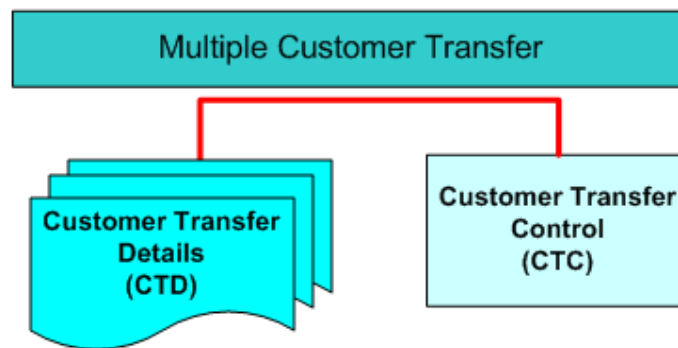


The employee account number to be propagated for GPSSA is as below

A	E	0	0	8	5	1	0	7	8	4	1	9	6	5	3	8	1	7	2	9	3	1
---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---

4.2. Multiple Customer Credit Transfer

Payment instructions sent by the ordering participant on behalf of multiple customers to multiple participants where the favoring multiple beneficiary accounts are held.



4.2.1. Customer Transfer Details (CTD)

ID	Field Label	Max Size	Type	Use	Mandated contents / Remarks
----	-------------	----------	------	-----	-----------------------------




ID	Field Label	Max Size	Type	Use	Mandated contents / Remarks
01	Record Type	3	F	M	Must always be "CTD"
02	Message Type Identifier	5	AN	M	Choose from the following I102U → Urgent Inbound 102 I102N → Normal Inbound 102 I103U → Urgent Inbound 103 I103N → Normal Inbound 103
03	Sequence Number	6	N	M	The sequence number attached by the originator to this record. This number must be unique in this file and need not be in any specific occurrence order. Gaps in sequence are allowed. This number in association with the FTS File Id that will be assigned to the file accepted for processing will be used to uniquely identify this individual transaction in the system and will also be the reference key for the status confirmation from the receiver of the message. If CTD-02 is I103(N/U) then this field must be 000001
04	Beneficiary Institution Identifier	13	AN	M	Must be one of the following 985110101 (or) E851 (or) E851XXXX (or) E851XXXXXXXX
05	Transaction Type Code	3	AN	M	Must always be " PEN "
06	Value Date	6	D	M	The value date must be of the form "YYMMDD". All CTD's in a message must be of the



ID	Field Label	Max Size	Type	Use	Mandated contents / Remarks
					same value date.
07	Currency Code	3	A	M	Must always be "AED"
08	Settled Transaction Amount	15	N	M	<p>This will be contribution from the employer for that specific employee as will be identified in CTD-14</p> <p>NOTE: NOT FOR ENTITIES ... BUT FOR EMPLOYERS</p> <p>If CTD-16 starts like "/REF/GPSSA" then the amount is assumed to be the contribution for the month and year indicated thereof in CTD-16.</p> <p>If CTD-16 starts like "/REF/ADJUST" then the amount is assumed to be the sum total of the adjustments, over and above reported earlier for all the components computed based on the effective dates reflected in CTD-19</p>
09	Instructed Amount	15	N	M	Repeat the same amount as above
10	Ordering Customer Type	5	AN	M	Data in this field MUST be one of the codes as indicated in Section 20 of UAEFTS SSM
11	Ordering Customer Account	30	AN	M	IBAN for the ordering customer. The 23 digit IBAN for UAE will need to be propagated here.
12	Ordering Customer Name & Address	140	AN	M	The name of the ordering customer followed by the address.
13	Ordering Institution	140	AN	M	Note that if the ordering institution is the same as the sender of the message then the sending institution identifier will need to be used. In all other cases, the



ID	Field Label	Max Size	Type	Use	Mandated contents / Remarks
					<p>actual ordering institutions will need to be used.</p> <p>When CTD10 = 9901/ then Any data is permitted else A valid UAEFTS Participant Id as below is expected</p> <p>"4 Short Name (OR)</p> <p>"8" SWIFT Code (OR)</p> <p>"9" CBUAE Routing & Transit Code (OR)</p> <p>"11" SWIFT Code</p>
14	Beneficiary Account with Receiving Participant	35	AN	M	<p>The Beneficiary EMIRATES ID Number should be propagated as per the format below. Refer to sample.</p> <p>The value in this field must always start with a "/"</p> <p>Sample ...</p>  <p>/AE008510784196538172931</p>
15	Beneficiary Account Name & Address	140	AN	M	Employee name in ENGLISH
16	Remittance Information	140	ANS	M	Refer Section 5 for more details
17	Details of Charges	3	A	M	Must always be "SHA"
18	Senders Charges	15	N	O	Leave Blank
19	Special Instructions for Beneficiary	175	AN	C	This field is MANDATORY if CTD-16 starts like "/REF/ADJST"



ID	Field Label	Max Size	Type	Use	Mandated contents / Remarks
	Bank				<i>Refer Section 6 for more details</i>
20	Sending Institution Reference for this individual transaction	16	AN	M	<p>Mandatory for 103/102 type message ... A valid and UNIQUE reference number meaningful to the sender must be used.</p> <p>If CTD-02 is I103U/I103N Then: For participants that transform messages in SWIFT format to CB Format, this field is equivalent to the SWIFT Field: 20:</p> <p>If CTD-02 is I102U / I102N Then: For participants that transform messages in SWIFT format to CB Format, this field is equivalent to the SWIFT Field: 21: in a Multiple Customer Transfer Message.</p>
21	Account With Institution	140	AN	O	Leave Blank
22	Instructed Currency	3	A	C	<p>Should only be present if instructed currency is not the same as CTD-07.</p> <p>A valid ISO 4217 currency code must be used.</p>
23	Exchange Rate	12	N	C	<p>Should only be present if there is a difference between the CTD-07 & CTD-22.</p> <p>This field must be present when a currency conversion or an exchange has been performed on the Sender's side.</p> <p>The integer part of Rate must contain at least one digit. A decimal point is mandatory and is included in the maximum length.</p>



ID	Field Label	Max Size	Type	Use	Mandated contents / Remarks
24	Sender's Correspondent	140	AN	O	Leave Blank
25	Receiver's Correspondent	140	AN	O	Leave Blank
26					
27					
28					
29					
30	Future Use	6	F	M	Must always be "UAEFTS"

4.2.2. Customer Transfer Control (CTC)

ID	Field Label	Max Size	Type	Use	Mandated contents / Remarks
01	Record Type	3	F	M	Must always be "CTC"
02	Sending Institution Identifier	13	AN	M	The sending institution identifier must be propagated here.
03	Sending Institution Reference	16	AN	M	A valid reference number meaningful to the sender must be used. For participants that transform messages in SWIFT format to CB Format, this field is equivalent to the SWIFT Field: 20:.
04	Bank Operation Code	16	A	M	Must be always "UAEFTSRB"
05	Value Date	6	D	M	The value date must be of the form "YYMMDD". Will be validated to be the same as in CTD-06



ID	Field Label	Max Size	Type	Use	Mandated contents / Remarks
06	Currency Code	3	A	M	Must always be "AED"
07	Total Value	15	N	M	A decimal DOT is mandatory and is included in the maximum length. The number of digits following the decimal dot MUST be equal to the maximum number allowed for the currency specified. Will be validated to be the sum total of all the CTD-08
08	Narrative 1	35	AN	O	<p>The narrative to be propagated in the DEBIT entry to be posted to the institutions account in the books of CBUAE in Posting Narrative 01. If left blank, the original file name will be used.</p> <p>Used only by UAEFTS; not forwarded to receiving institution.</p> <p>For all messages originating from Entities classified as "CB" / "SC" this field will be replaced with the Name of the Beneficiary Entity as it is assumed that all entities classified as "CB" / "SC" will only propagate CB103</p>
09	Narrative 2	35	AN	O	<p>The narrative to be propagated in the DEBIT entry to be posted to the institutions account in the books of CBUAE in Posting Narrative 02. If left blank, the ACK file name will be used.</p> <p>Used only by UAEFTS; not forwarded to receiving institution.</p> <p>For all messages originating from Entities classified as "CB" / "SC" this field will be replaced with the value if any propagated in CTC-03.</p>
10	Narrative 3	35	AN	O	The narrative to be propagated to the DEBIT entry to be posted to the institutions account in the books of CBUAE Posting Narrative 03.



UAE Funds Transfer System (UAEFTS)

Pension Contribution File

Document Code: UAEFTS-EXT002

ID	Field Label	Max Size	Type	Use	Mandated contents / Remarks
					Used only by UAEFTS; not forwarded to receiving institution.
11	Narrative 4	35	AN	O	The narrative to be propagated to the DEBIT entry to be posted to the institutions account in the books of CBUAE in Posting Narrative 04 Used only by UAEFTS; not forwarded to receiving institution.
12	P2P Information1	210	AN	O	Generic information from sender to receiver.
13					Leave Blank
14					Leave Blank
15					Leave Blank
16					Leave Blank
17					Leave Blank
18					Leave Blank
19					Leave Blank
20					Leave Blank
21					Leave Blank
22					Leave Blank



ID	Field Label	Max Size	Type	Use	Mandated contents / Remarks
23					Leave Blank
24					Leave Blank
25					Leave Blank
26					Leave Blank
27					Leave Blank
28					Leave Blank
29					Leave Blank
30	Future Use	6	F	M	Must always be UAEFTS



5. CTD-16

5.1. CTD-16 - Normal Contributions

/REF/GPSSA/MMYYYY/EMPLOYEE-ID/EMPLOYER-ID/S/B=000000.00/H=000000.00/S=000000.00/C=000000.00/L=000000.00/O=000000.00/T=000000.00

/REF/GPSSA	Fixed Text /REF/GPSSA
/MMYYYY	Month and year /112014
/EMPLOYEE-ID	The Employee ID of the UAE National /784196538172931
/EMPLOYER-ID	The Employer Id as provided by GPSSA /AE00000000122
/S	/R → PRIVATE (OR) /U → PUBLIC
/B=	Fixed Text /B=
Basic Amount	Left Zero Padded Basic Amount as 000000.00
/H=	Fixed Text /H=
Housing Allowance	Left Zero Padded Housing Allowance Amount as 000000.00
/S=	Fixed Text /S=
Social Allowance	Left Zero Padded Social Allowance Amount as 000000.00
/C=	Fixed Text /C=
Child Allowance	Left Zero Padded Child Allowance Amount as 000000.00
/L=	Fixed Text /L=
Cost of Living Allowance	Left Zero Padded Cost of Living Allowance Amount as 000000.00
/O=	Fixed Text /O=
Other/Supplementary Allowance	Left Zero Padded Other / Supplementary Allowance Amount as 000000.00
/T=	Fixed Text /T=
Total Monthly Salary inclusive of all allowances not specifically classified	Left Zero Padded TOTAL Amount as 000000.00 Shall be either EQUAL-TO (or) GREATER-THAN ... The sum total of the amounts as reported against "Basic Amount", "Housing Allowance", "Social Allowance", "Child Allowance", "Cost of Living Allowance" &



“Other/Supplementary Allowance”.

Note that the length of the data in this field will be EQUAL to 140 when CTD04 is 985110101.

Using the example

/REF/GPSSA/112014/784196538172931/AE00000000122/T/B=0050000.00/H=0001000.00/S=0000500.00/C=0002500.00/L=0001000.00/O=0000000.00/T=0067000.00

(Example Only)

Basic Amount	0050000.00	50,000.00
Housing Allowance	0001000.00	1,000.00
Social Allowance	0000500.00	500.00
Child Allowance	0002500.00	2,500.00
Cost of Living Allowance	0001000.00	1,000.00
Other/Supplementary Allowance	0000000.00	0.00
Total Monthly Salary inclusive of all allowances not specifically classified	0067000.00	67,000.00

The sum total of the parts is only 55,000/- whereas the total reported is 67,000/- ... This is acceptable to GPSSA ...

5.2. CTD-16 - Adjustments

/REF/ADJST/MMYYYY/EMPLOYEE-ID/EMPLOYER-ID/S/B=0000000.00/H=0000000.00/S=0000000.00/C=0000000.00/L=0000000.00/O=0000000.00/T=0000000.00

/REF/ADJST	Fixed Text /REF/ADJST
/MMYYYY	Month and year /112014. This month and year shall be validated to be the month and year for the value date of the transaction.
/EMPLOYEE-ID	The Employee ID of the UAE National /784196538172931
/EMPLOYER-ID	The Employer Id as provided by GPSSA /AE00000000122
/S	/R → PRIVATE (OR) /U → PUBLIC



/B=	Fixed Text /B=
Basic Amount	Left Zero Padded NEW Basic Amount as 0000000.00
/H=	Fixed Text /H=
Housing Allowance	Left Zero Padded NEW Housing Allowance Amount as 0000000.00
/S=	Fixed Text /S=
Social Allowance	Left Zero Padded NEW Social Allowance Amount as 0000000.00
/C=	Fixed Text /C=
Child Allowance	Left Zero Padded NEW Child Allowance Amount as 0000000.00
/L=	Fixed Text /L=
Cost of Living Allowance	Left Zero Padded NEW Cost of Living Allowance Amount as 0000000.00
/O=	Fixed Text /O=
Other/Supplementary Allowance	Left Zero Padded NEW Other / Supplementary Allowance Amount as 0000000.00
/T=	Fixed Text /T=
Total Monthly Salary inclusive of all allowances not specifically classified	Left Zero Padded TOTAL Amount as 0000000.00 Shall be either EQUAL-TO (or) GREATER-THAN ... The sum total of the amounts as reported against "NEW Basic Amount", "NEW Housing Allowance", "NEW Social Allowance", "NEW Child Allowance", "NEW Cost of Living Allowance" & "NEW Other/Supplementary Allowance".

Note that the length of the data in this field will be EQUAL to 140 when CTD04 is 985110101.

Using the example

/REF/ADJST/112014/784196538172931/AE00000000122/T/B=0055000.00/H=0002000.00/S=0000700.00/C=0002800.00/L=0001100.00/O=0000500.00/T=0069000.00

(Example Only)

Basic Amount	0055000.00	55,000.00
Housing Allowance	0002000.00	1,000.00
Social Allowance	0000700.00	700.00
Child Allowance	0002800.00	2,800.00
Cost of Living Allowance	0001100.00	1,100.00



Other/Supplementary Allowance	0000500.00	500.00
Total Monthly Salary inclusive of all allowances not specifically classified	0069000.00	69,000

The sum total of the parts is only 62,100/- whereas the total reported is 67,000/- ... This is acceptable to GPSSA ...

5.3. CTD16 - New Employees

/REF/GPNEW/MMYYYY/EMPLOYEE-ID/EMPLOYER-ID/S/B=000000.00/H=000000.00/S=000000.00/C=000000.00/L=000000.00/O=000000.00/T=000000.00	
/REF/GPNEW	Fixed Text /REF/GPNEW
/MMYYYY	Month and year /112014
/EMPLOYEE-ID	The Employee ID of the UAE National /784196538172931
/EMPLOYER-ID	The Employer Id as provided by GPSSA /AE00000000122
/S	/R → PRIVATE (OR) /U → PUBLIC
/B=	Fixed Text /B=
Basic Amount	Left Zero Padded Basic Amount as 0000000.00
/H=	Fixed Text /H=
Housing Allowance	Left Zero Padded Housing Allowance Amount as 0000000.00
/S=	Fixed Text /S=
Social Allowance	Left Zero Padded Social Allowance Amount as 0000000.00
/C=	Fixed Text /C=
Child Allowance	Left Zero Padded Child Allowance Amount as 0000000.00
/L=	Fixed Text /L=
Cost of Living Allowance	Left Zero Padded Cost of Living Allowance Amount as 0000000.00
/O=	Fixed Text /O=



Other/Supplementary Allowance	Left Zero Padded Other / Supplementary Allowance Amount as 0000000.00
/T=	Fixed Text /T=
Total Monthly Salary inclusive of all allowances not specifically classified	Left Zero Padded TOTAL Amount as 0000000.00 Shall be either EQUAL-TO (or) GREATER-THAN ... The sum total of the amounts as reported against "Basic Amount", "Housing Allowance", "Social Allowance", "Child Allowance", "Cost of Living Allowance" & "Other/Supplementary Allowance".

5.4. CTD16 - Last Contribution for Existing Employee

/REF/GPEOS/MMYYYY/EMPLOYEE-ID/EMPLOYER-ID/S/B=0000000.00/H=0000000.00/S=0000000.00/C=0000000.00/L=0000000.00/O=0000000.00/T=0000000.00

/REF/GPEOS	Fixed Text /REF/GPEOS
/MMYYYY	Month and year /112014
/EMPLOYEE-ID	The Employee ID of the UAE National /784196538172931
/EMPLOYER-ID	The Employer Id as provided by GPSSA /AE00000000122
/S	/R → PRIVATE (OR) /U → PUBLIC
/B=	Fixed Text /B=
Basic Amount	Left Zero Padded Basic Amount as 0000000.00
/H=	Fixed Text /H=
Housing Allowance	Left Zero Padded Housing Allowance Amount as 0000000.00
/S=	Fixed Text /S=
Social Allowance	Left Zero Padded Social Allowance Amount as 0000000.00
/C=	Fixed Text /C=
Child Allowance	Left Zero Padded Child Allowance Amount as 0000000.00
/L=	Fixed Text /L=
Cost of Living Allowance	Left Zero Padded Cost of Living Allowance Amount as 0000000.00
/O=	Fixed Text /O=



Other/Supplementary Allowance	Left Zero Padded Other / Supplementary Allowance Amount as 0000000.00
/T=	Fixed Text /T=
Total Monthly Salary inclusive of all allowances not specifically classified	Left Zero Padded TOTAL Amount as 0000000.00 Shall be either EQUAL-TO (or) GREATER-THAN ... The sum total of the amounts as reported against "Basic Amount", "Housing Allowance", "Social Allowance", "Child Allowance", "Cost of Living Allowance" & "Other/Supplementary Allowance".

5.5. CTD-16 - Retro Payments for Existing Employees

/REF/GPRET/MMYYYY/EMPLOYEE-ID/EMPLOYER-ID/S/B=0000000.00/H=0000000.00/S=0000000.00/C=0000000.00/L=0000000.00/O=0000000.00/T=0000000.00

/REF/GPRET	Fixed Text /REF/GPRET
/MMYYYY	Month and year /112014
/EMPLOYEE-ID	The Employee ID of the UAE National /784196538172931
/EMPLOYER-ID	The Employer Id as provided by GPSSA /AE00000000122
/S	/R → PRIVATE (OR) /U → PUBLIC
/B=	Fixed Text /B=
Basic Amount	Left Zero Padded Basic Amount as 0000000.00
/H=	Fixed Text /H=
Housing Allowance	Left Zero Padded Housing Allowance Amount as 0000000.00
/S=	Fixed Text /S=
Social Allowance	Left Zero Padded Social Allowance Amount as 0000000.00
/C=	Fixed Text /C=
Child Allowance	Left Zero Padded Child Allowance Amount as 0000000.00
/L=	Fixed Text /L=
Cost of Living Allowance	Left Zero Padded Cost of Living Allowance Amount as 0000000.00
/O=	Fixed Text /O=



Other/Supplementary Allowance	Left Zero Padded Other / Supplementary Allowance Amount as 0000000.00
/T=	Fixed Text /T=
Total Monthly Salary inclusive of all allowances not specifically classified	Left Zero Padded TOTAL Amount as 0000000.00 Shall be either EQUAL-TO (or) GREATER-THAN ... The sum total of the amounts as reported against "Basic Amount", "Housing Allowance", "Social Allowance", "Child Allowance", "Cost of Living Allowance" & "Other/Supplementary Allowance".

5.6. CTD-16 - For temporary suspension

/REF/GPTSP/MMYYYY/EMPLOYEE-ID/EMPLOYER-ID/S/B=0000000.00/H=0000000.00/S=0000000.00/C=0000000.00/L=0000000.00/O=0000000.00/T=0000000.00	
/REF/GPTSP	Fixed Text /REF/GPTSP
/MMYYYY	Month and year /112014
/EMPLOYEE-ID	The Employee ID of the UAE National /784196538172931
/EMPLOYER-ID	The Employer Id as provided by GPSSA /AE00000000122
/S	/R → PRIVATE (OR) /U → PUBLIC
/B=	Fixed Text /B=
Basic Amount	Left Zero Padded Basic Amount as 0000000.00
/H=	Fixed Text /H=
Housing Allowance	Left Zero Padded Housing Allowance Amount as 0000000.00
/S=	Fixed Text /S=
Social Allowance	Left Zero Padded Social Allowance Amount as 0000000.00
/C=	Fixed Text /C=
Child Allowance	Left Zero Padded Child Allowance Amount as 0000000.00
/L=	Fixed Text /L=
Cost of Living Allowance	Left Zero Padded Cost of Living Allowance Amount as 0000000.00
/O=	Fixed Text /O=



Other/Supplementary Allowance	Left Zero Padded Other / Supplementary Allowance Amount as 0000000.00
/T=	Fixed Text /T=
Total Monthly Salary inclusive of all allowances not specifically classified	Left Zero Padded TOTAL Amount as 0000000.00 Shall be either EQUAL-TO (or) GREATER-THAN ... The sum total of the amounts as reported against "Basic Amount", "Housing Allowance", "Social Allowance", "Child Allowance", "Cost of Living Allowance" & "Other/Supplementary Allowance".

5.7. CTD-16 - For resumption post temporary suspension

/REF/GPRSM/MMYYYY/EMPLOYEE-ID/EMPLOYER-ID/S/B=0000000.00/H=0000000.00/S=0000000.00/C=0000000.00/L=0000000.00/O=0000000.00/T=0000000.00

/REF/GPRSM	Fixed Text /REF/GPRSM
/MMYYYY	Month and year /112014
/EMPLOYEE-ID	The Employee ID of the UAE National /784196538172931
/EMPLOYER-ID	The Employer Id as provided by GPSSA /AE00000000122
/S	/R → PRIVATE (OR) /U → PUBLIC
/B=	Fixed Text /B=
Basic Amount	Left Zero Padded Basic Amount as 0000000.00
/H=	Fixed Text /H=
Housing Allowance	Left Zero Padded Housing Allowance Amount as 0000000.00
/S=	Fixed Text /S=
Social Allowance	Left Zero Padded Social Allowance Amount as 0000000.00
/C=	Fixed Text /C=
Child Allowance	Left Zero Padded Child Allowance Amount as 0000000.00
/L=	Fixed Text /L=
Cost of Living Allowance	Left Zero Padded Cost of Living Allowance Amount as 0000000.00
/O=	Fixed Text /O=



Other/Supplementary Allowance	Left Zero Padded Other / Supplementary Allowance Amount as 0000000.00
/T=	Fixed Text /T=
Total Monthly Salary inclusive of all allowances not specifically classified	Left Zero Padded TOTAL Amount as 0000000.00 Shall be either EQUAL-TO (or) GREATER-THAN ... The sum total of the amounts as reported against "Basic Amount", "Housing Allowance", "Social Allowance", "Child Allowance", "Cost of Living Allowance" & "Other/Supplementary Allowance".



6. CTD-19

6.1. CTD-19 - For Adjustments

/E=0000000.00/C=0000000.00/B=DDMMYY/H=DDMMYY/S=DDMMYY/C=DDMMYY/L=DDMMYY/O=DDMMYY/HP=000DDMMYY/ZP=000DDMMYY/LT=000DDMMYY/SL=000DDMMYY/UA=000DDMMYY/ST=000DDMMYY/LP=000000000.00

Fixed Text	/E=
Employee Contribution	Left Zero Padded Employee Contribution Amount as 0000000.00
Fixed Text	/C=
Employer Contribution	Left Zero Padded Employer Contribution Amount as 0000000.00
Fixed Text	/B=
New Basic Effective Date	The effective date of the revised (NEW) Basic Amount as DDMMYY
Fixed Text	/H=
New Housing Effective Date	The effective date of the revised (NEW) Housing Allowance Amount as DDMMYY
Fixed Text	/S=
New Social Allowance Effective Date	The effective date of the revised (NEW) Social Allowance Amount as DDMMYY
Fixed Text	/C=
New Child Allowance Effective Date	The effective date of the revised (NEW) Child Allowance Amount as DDMMYY
Fixed Text	/L=
New Cost of Living Allowance Effective Date	The effective date of the revised (NEW) Cost of Living Allowance Amount as DDMMYY
Fixed Text	/O=
New Other Allowances Effective Date	The effective date of the revised (NEW) Other Allowances Amount as DDMMYY
Fixed Text	/HP=
Sick Leave Half Pay	000DDMMYY 000 → Number of days right aligned and zero padded



	DDMMYY → Date from which leave was availed from.
Fixed Text	/ZP=
Sick Leave Zero Pay	000DDMMYY 000 → Number of days right aligned and zero padded DDMMYY → Date from which leave was availed from.
Fixed Text	/LT=
Unpaid Leave Long Term	000DDMMYY 000 → Number of days right aligned and zero padded DDMMYY → Date from which leave was availed from.
Fixed Text	/SL=
Unpaid Study Leave	000DDMMYY 000 → Number of days right aligned and zero padded DDMMYY → Date from which leave was availed from.
Fixed Text	/UA=
Unauthorized Leave	000DDMMYY 000 → Number of days right aligned and zero padded DDMMYY → Date from which leave was availed from.
Fixed Text	/ST=
Unpaid Leave Short Term	000DDMMYY 000 → Number of days right aligned and zero padded DDMMYY → Date from which leave was availed from.
Fixed Text	/LP=
Unpaid leave payment	Left Zero Padded Unpaid Leave Payment Amount as 00000000.00

Note that the length of the data in this field will be EQUAL to 174 when CTD04 is 985110101.

6.2. CTD19 - New Employees

/E=0000000.00/C=0000000.00/SD=DDMMYY	
Fixed Text	/E=
Employee Contribution	Left Zero Padded Employee Contribution Amount as 0000000.00
Fixed Text	/C=
Employer Contribution	Left Zero Padded Employer Contribution Amount as 0000000.00



Fixed Text	/SD=
The START Date	The joining date of the employee as DDMMYY

6.3. CTD19 - Last Contribution for Existing Employee

/E=0000000.00/C=0000000.00/ED=DDMMYY	
Fixed Text	/E=
Employee Contribution	Left Zero Padded Employee Contribution Amount as 0000000.00
Fixed Text	/C=
Employer Contribution	Left Zero Padded Employer Contribution Amount as 0000000.00
Fixed Text	/ED=
The END Date	The last working date of the employee as DDMMYY

6.4. CTD-19 - Retro Payments for Existing Employees

/E=0000000.00/C=0000000.00/SD=DDMMYY/ED=DDMMYY	
Fixed Text	/E=
Employee Contribution	Left Zero Padded Employee Contribution Amount as 0000000.00
Fixed Text	/C=
Employer Contribution	Left Zero Padded Employer Contribution Amount as 0000000.00
Fixed Text	/SD=
The START Date	The start date of the retro payment as DDMMYY
Fixed Text	/ED=
The END Date	The end date of the retro payment as DDMMYY



6.5. CTD-19 - For temporary suspension

/E=0000000.00/C=0000000.00/SD=DDMMYY/ED=DDMMYY	
Fixed Text	/E=
Employee Contribution	Left Zero Padded Employee Contribution Amount as 0000000.00
Fixed Text	/C=
Employer Contribution	Left Zero Padded Employer Contribution Amount as 0000000.00
Fixed Text	/SD=
The START Date	The start date of the temporary suspension of the contribution as DDMMYY
Fixed Text	/ED=
The END Date	The end date of the temporary suspension of the contribution as DDMMYY

6.6. CTD-19 - For resumption post temporary suspension

/E=0000000.00/C=0000000.00/RO=DDMMYY	
Fixed Text	/E=
Employee Contribution	Left Zero Padded Employee Contribution Amount as 0000000.00
Fixed Text	/C=
Employer Contribution	Left Zero Padded Employer Contribution Amount as 0000000.00
Fixed Text	/RO=
The RESUMPTION Date	The date of resumption to duty as DDMMYY



7. Contribution period validation

Validation to be applied in order to process the current month as contribution month, the value date must be greater than 18th of the month.

- If the value date of payment is before 18th of the month, system will only allow previous **Three** months as contribution period
- If the value date of payment is on or after 18th of the month, system will allow current month plus **two** previous months as contribution period.

Processing Month	July	August	September	October	November
Before 18 November		Previous three months (current month should not be allowed)			
On / After 18 November			Current Month and two previous months		